Bureau of Labor & Industries

MINIMUM WAGE

You must be paid at least minimum wage. The rate depends on where you work.

\$14.70 per hour

Benton, Clatsop, Columbia, Deschutes, Hood River, Jackson, Josephine, Lane, Lincoln, Linn, Marion, Polk, Tillamook, Wasco, Yamhill, parts of * Clackamas, Multnomah, & Washington

* For Clackamas, Multnomah & Washington counties, if you work INSIDE the urban growth boundary, you should make the Portland Metro Area rate. If you work OUTSIDE the urban growth boundary, you should make the Standard rate. Look up your work address here:

\$15.95 per hour

Portland Metro Area

* Clackamas, Multnomah, & Washingtor

\$13.70 per hour

Nonurban Counties

Baker, Coos, Crook, Curry, Douglas, Gilliam, Grant, Harney, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla, Union, Wallowa, Wheeler

- Every worker must be paid at least minimum wage. Few exceptions apply. The minimum wage goes up every year. These rates are in effect from July 1, 2024 to June 30, 2025. The next minimum wage increase is on July 1, 2025.
- Using tips to cover minimum wage is illegal in Oregon
- Deductions are allowed if legally required (like taxes) or if you agree in writing and the deduction is for your benefit. Your paycheck must show this information. If you make close to minimum wage, you may qualify for the Earned Income Tax Credit. Visit eitcoutreach.org

CONTACT US

If your employer isn't following the law or

something feels wrong, give us a call. The Bureau of Labor and Industries is here to enforce these laws and protect you.

Call: 971-245-3844 Email: BOLI_help@boli.oregon.gov Web: oregon.gov/boli Se habla español.

BUREAU OF

OREGON LAWS Protect You At Work July 2024 - June 2025

NOTICE: This state has its own minimum wage law. Employers are also required to display the federal Employee Rights Under the Fair Labor Standards Act posting, which indicates the federal nimum wage. Where federal and state rates both apply to an employee, the U.S. Department of Labor dictates that the employee is entitled to the higher minimum wage rate.

Breaks, Overtime

Bureau of Labor & Industries

BREAKS & MEALS + OVERTIME & PAYCHECKS

Your employer is required to give you breaks where you have no work responsibilities. There are specific rules about overtime pay and paychecks.

BREAKS & MEALS

- For each 8 hour work shift you get these breaks free from work responsibilities: Two 10 minute paid rest breaks (15 minutes if you are under 18)
- One **30** minute unpaid meal break (generally during the two hours after your third hour of work) You also get reasonable breaks as needed to express milk (and a private space that is not a bathroom to pump) until your child reaches 18 months of age.
- If your shift is longer or shorter than 8 hours, refer to the chart here or visit $\underline{oregon.gov/boli/workers/Pages/meals-and-breaks.aspx\ for\ more\ information.}$
- OVERTIME & PAYCHECKS
- **Breaks** 0 2 hrs or less 2 hrs 1 min - 5 hrs 59 min 0 6 hrs 1 min – 10 hrs 2 14 hrs 1 min – 18 hrs

- You must receive overtime pay at 1.5 times your regular pay rate for hours you work over 40 in a workweek (or over 55 if you only work in agriculture over 48 beginning January 1, 2025).
- Daily overtime also applies in some industries including manufacturing establishments and seafood processing. Special overtime rules also apply to certain work contracted for by government agencies, public works projects, canneries and some hospital employees
- Regular paydays are required by law. You must receive a paycheck at least every 35 days. Your employer must provide you with a detailed paystub. If you are fired or permanently laid off, you must get your last paycheck by the end of the next business day.
- If you quit with at least 48 hours' notice, you must get your last paycheck on your last day of employment. If you do not give 48 hours' notice, you must get your last paycheck within 5 business days or the next payday, whichever is first.

CONTACT US

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wrong, give us a call. The Bureau Email: BOLI_help@boli.oregon.gov Web: oregon.gov/boli Se habla español.

OREGON **BUREAU OF**

OREGON LAWS Protect You At Work

July 2024 - June 2025

Equal Pay Bureau of Labor & Industries

EQUAL PAY

Your employer must pay you the same as your coworkers doing similar work. It's illegal for your employer to pay you less than someone else because of your gender, race, veteran status, disability, age, color, religion, national origin

- (including language), marital status, sexual orientation, or pay history.
- Different pay may be allowed if there is system based on specific factors named in the law including one or more of the following: seniority, merit, a system that measures earnings by quantity or quality of production, workplace location, travel, education, training, or experience.
- You're also protected during the hiring process:
- Employers cannot ask for your salary/pay history before they make an offer of employment Employers cannot screen job applicants based on current or past salary/pay history
- Employers cannot determine compensation for a job based on the pay history of a potential new employee (not including internal transfers)
- Your employer can't use pay cuts to make your pay equal with other employees. If you need to, you can file a complaint at oregon.gov/boli. You could get back pay and the pay difference you are owed going forward.

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BUREAU OF LABOR & INDUSTRIES

OREGON LAWS

Protect You At Work

Captive Audiences

Bureau of Labor & Industries CAPTIVE AUDIENCES

Religion, Politics, Labor Unions & Captive Audiences

You have a right to not attend or participate in employer-sponsored meetings or communication that is primarily about your employer's opinion on labor unions or religious or

- political matters. This includes meetings or communication regarding joining or not joining a union.
- Employers are prohibited from taking adverse action against an employee who has declined to attend a captive audience meeting or made a good faith report of a violation of this
- Exceptions apply to employers which are religious or political organizations.

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OREGON BUREAU OF LABOR &

OREGON LAWS Protect You At Work

SICK TIME

All Oregon workers get protected sick time.

If you work for an employer with 10 or more employees (6 or more if they have a location in Portland), you get paid sick time.

- Your employer must give you sick time. You get at least 1 hour of protected sick time for every 30 hours you work up to at least 40 hours a year.
- You can use sick time for many reasons including if you (or a family member) are sick, injured, experiencing mental illness, or need to visit the doctor. Also covered: pereavement, parental leave, and leave to care for a child whose school or place of care is closed for a public health emergency. Your employer must pay you your regular wage when you take sick time if they have 10 or more employees (6 or more if they have a location in Portland). Otherwise, your
- You can start taking protected sick time after you've worked for at least 90 days. Your employer must regularly let you know how much sick time you have earned. (At least

CONTACT US

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sick time is protected but unpaid.

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OREGON LAWS

Protect You At Work July 2024 - June 2025

Family Leave

Bureau of Labor & Industries

OREGON FAMILY LEAVE You can take time off for pregnancy disability, bereavement or to provide home care for your child under the Oregon Family Leave Act (OFLA).

- This time is protected, but often unpaid unless you have vacation, sick, or other paid leave available. However, while on OFLA leave, your employer must let you use
- any vacation, sick, or other paid leave you have accrued. OFLA leaves are separate from Paid Leave Oregon benefits. OFLA applies to employers with 25 or more employees.
- To be eligible, you must have worked an average of 25 hours per week for 180 days. A separation from employment or removal from the schedule for up to 180 days does not count against eligibility. (During a public health emergency, eligibility starts at just 30 days working 25 or more hours per week.)
- You can take up to a total of 12 weeks of time off per year for: Providing care to your child related to an illness, injury or conditions that requires **home care** or when your child's school or child care provider is closed as a result of a

public health emergency.

- Through 2024, you can also take up to two additional weeks for the legal process
- Pregnancy disability leave In addition to Bereavement (up to two weeks) for the death of an individual related by blood or leave for the other reasons listed here, you
 - can take up to 12 additional weeks of time off per year for pregnancy disability before or after the birth of child or for prenatal care. required for foster child placement or
- Your employer must keep giving you the same health insurance benefits as when you are working. When you come back you must be returned to your former job or a
- Military family leave (up to 14 days) is also available if your spouse is a service member who has been called to active duty or is on leave from active duty.

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OREGON LAWS Protect You At Work July 2024 - June 2025

Harassment, Domestic Violence

Bureau of Labor & Industries

SEXUAL HARASSMENT + DOMESTIC VIOLENCE PROTECTIONS Oregon laws protect your right to work free from harassment. They also require your employer

to provide supports if you are a victim of domestic violence.

SEXUAL HARASSMENT

Meal

- You have the right to a workplace free from harassment, discrimination, and sexual assault. Your employer must have a policy to reduce and prevent these violations and Sexual harassment can look like unwelcome sexual advances, requests for sexual favors, or conduct of a sexual nature (verbal, physical, or visual), that is directed toward
- an individual. It can also include unwanted sexual conduct that occurs through digital or electronic communications. It can also include conduct that is not sexual but is gender-related. Sexual harassment can be targeted toward someone of the same or different sex or gender.

Discrimination because of race, color, sex, sexual orientation, national origin, religion, marital status, uniformed service, disability, or age is illegal.

DOMESTIC VIOLENCE PROTECTIONS

- If you experience domestic violence, harassment, sexual assault, bias crime, or stalking (or if you are a parent or guardian of a victim), your employer must make
- These changes might include: a transfer, reassignment, modified schedule, unpaid leave, changed work phone number, changed work station, installed lock, new safety procedure, or other adjustment after threatened or actual events.

You can also take protected leave to find legal or law enforcement assistance, get medical treatment for injuries or mental health support, move or change your living

Your employer must keep all documents and information confidential.

You can't be fired, suspended, retaliated or discriminated against in any way because you are a victim.

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BUREAU OF LABOR & INDUSTRIES

OREGON LAWS Protect You At Work

July 2024 - June 2025

Workplace Accommodations Notice

is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, disability, veteran status, sexual orientation, gender identity, gender expression or any other classification protected by law.

will make reasonable accommodations for known physical or mental disabilities of an applicant or employee as well as known limitations related to pregnancy, childbirth or a related medical condition, such as lactation, unless the accommodation would cause an undue

- nardship. Among other possibilities, reasonable accommodations could include: Acquisition or modification of equipment or devices;
- More frequent or longer break periods or periodic rest;
- Assistance with manual labor
- A reasonable period of leave; or Modification of work schedules or job assignments.
- Employees and job applicants have a right to be free from unlawful discrimination and retaliation.

This includes discrimination because of pregnancy, childbirth and related medical conditions. For this reason,

- Deny employment opportunities on the basis of a need for reasonable accommodation.
- Deny reasonable accommodation for known limitations, unless the accommodation would cause an undue hardship. Take an adverse employment action, discriminate or retaliate because the applicant or employee has inquired about, requested or used a reasonable
- Require an applicant or an employee to accept an accommodation that is unnecessary. Require an employee to take family leave or any other leave, if the employer can make reasonable accommodation instead.

To request an accommodation or to discuss concerns or questions about this notice, please contact any one of our supervisors or

in the human resources department. [Provide multiple ways for employees to reach out with requests or concerns.]

Alternate format available on request

arrier or the appropriate state agency to obtain a copy of this state's Workers' Compensation posting or notice of compliance/certificate of insurance. Employees should refer to the Workers' mpensation posting or notice of compliance/certificate of insurance furnished by the state or the employer's insurance carrier for information about Workers' Compensation THIS NOTICE IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT FULFILL THIS STATE'S WORKERS' COMPENSATION POSTING REQUIREMENT.

IOTICE: Employers must contact their local unemployment office or the state agency responsible for unemployment compensation to receive the official Unemployment Insurance posting. mployees should contact their local unemployment office for information on how to claim unemployment benefits. THIS NOTICE IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT FULFILL THIS STATE'S UNEMPLOYMENT INSURANCE POSTING REQUIREMENT.

Paid Leave

Oregon Paid Leave Oregon serves most employees in Oregon by providing paid leave for the birth, foster care placement, or adoption of a child, a serious illness of

yours or a loved one, or if you or your child experience sexual assault, domestic violence, harassment, bias crimes, or stalking.

Employment Department

Employees in Oregon that have earned at least \$1,000 in their base year may Any health information related to family, medical or safe leave that you year. While on leave, Paid Leave pays employees a percentage of their wages. Benefit amounts depend on what an employee earned in their base year. See with your permission, unless the release is required by law.

It is unlawful for your employer to discriminate or retaliate against you complaint with the Oregon Bureau of Labor & Industries (BOLI). You can file a

Web: www.oregon.gov/boli

Email: help@boli.oregon.gov

Employment Department

Learn more about Paid Leave Oregon

Call: 833-854-0166 Email: paidleave@oregon.gov

Know your rights

You have the right to notify your employer, Oregon OSHA, or both

about workplace hazards. You may ask Oregon OSHA to keep your

- name confidential. You have the right to refuse to perform a hazardous task that would expose you to imminent danger or serious physical harm and there
- You have the right to request an Oregon OSHA inspection if you believe there are unsafe or unhealthy conditions in your workplace. You or your representative may participate in the inspection.
- You have the right to report a work-related injury or illness, without being retaliated or discriminated against. You have the right to see Oregon OSHA citations issued to your

employer. Your employer must post the citations at the workplace.

Your employer must correct workplace hazards by the date

- indicated on the citation, and must certify that these hazards have been reduced or eliminated. You have the right to your work-related exposure records covered under Oregon OSHA's rules. This includes any OSHA medical
- records and personal sampling records. You have the right to request your workplace injury and illness log, known as the "OSHA 300 log" and "OSHA 300A summary."
- You have the right to know about hazardous substances used You have the right to file a complaint with the Oregon Bureau of Labor and Industries (BOLI) within one year, or with federal OSHA within 30 days, of discrimination by your employer for making safety and

Employment Act. The Oregon Safe Employment Act of 1973 provides job safety and health protection for workers through the promotion of safe and healthful working conditions throughout the state. The Oregon Occupational Safety and Health Division (Oregon OSHA) of the Department of Consumer and Business Services has the primary responsibility for

administering the act. This includes the right to refuse work that would

nealth complaints or for exercising your rights under the Oregon Safe

expose you to serious physical harm or imminent danger. Oregon OSHA adopts occupational safety and health standards, and its trained safety and health compliance officers conduct workplace

inspections to ensure compliance with the Oregon Safe Employment Act.

Anyone who wants to register a complaint about the administration of the Oregon Safe Employment Act can do so by contacting: U.S. Department of Labor OSHA Region 10

Kent, WA 98032-2388

the phone numbers listed.

20425 72nd Ave South, Suite 150A

206-757-6700 Oregon OSHA has a staff of trained safety and health professionals available to work with businesses in all industries to improve workplace safety and health. Consultations and training opportunities are available at no charge to Oregon businesses by calling any of

This free poster is available from Oregon OSHA — It's the law! —

You have a right to a safe and healthful workplace



440-1507 (03/24/COM)

TWO ways to verify poster compliance!

QR CODE Scan with phone camera:

Go to: JJKeller.com/LLPverify

Enter this code: **69460-092024**

FOR MORE INFORMATION, copies of the

and health standards, or assistance, call:

Salem Central Office .

Pendleton

Portland.

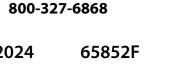
will not:

REV. 02/2023

Oregon Safe Employment Act, specific safety



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This poster is in compliance with state posting requirements.

Bureau of Labor & Industries

the Paid Leave website for a definition of base year.

Who pays for Paid Leave Oregon?

How do I apply for Paid Leave?

What are my rights?

(OED) denies your benefits, you can appeal the decision.

qualify for up to 12 weeks of paid family, medical or safe leave in a benefit

Employees and employers contribute to Paid Leave Oregon through

payroll taxes. Contributions are calculated as a percentage of wages and

your employer will deduct your portion of the contribution rate from your

When do I need to tell my employer about taking leave?

If your leave is foreseeable, you must give notice to your employer at least 30

days before starting paid family, medical or safe leave. If you don't give the

required notice, Paid Leave Oregon may reduce your first weekly benefit by

If your employer participates in the state program, you can apply for leave

If you are eligible for paid leave, your employer can't prevent you from taking

it. Your job is protected while you take paid leave if you have worked for your

employer for at least 90 consecutive days. You won't lose your pension rights

THE

1-800-922-2689

osha.oregon.gov

Display this poster where all

your workers can see it!

Oregon Administrative Rule 437-001-0275(2)(a)

.. 503-378-3272

. 541-388-6066

. 541-686-7562

541-776-6030

541-276-9175

503-229-5910

503-378-3274

What benefits does Paid Leave Oregon provide and who is while on leave and your employer must keep giving you the same health benefits as when you are working.

How is my information protected?

choose to share with your employer is confidential and can only be released

What if I have questions about my rights? because you asked about or claimed paid leave benefits. If your employer isn't following the law, you have the right to bring a civil suit in court or to file a

complaint with BOLI online, via phone or email:

Call: 971-245-3844

State of Oregon

with Paid Leave benefits online at frances.oregon.gov or download a paper application at paidleave.oregon.gov. If The Oregon Employment Department Web: paidleave.oregon.gov

What you need to know