

NOTICE TO EMPLOYEES

You have the right to unemployment benefits if you lose your job or your work hours are substantially reduced through no fault of your own. You may file your claim for unemployment insurance benefits online or in-person at a local claims office.

Go to uiclaims.hawaii.gov between 6:30 am to 11:00 pm, Monday through Friday and between 9:00 am to 11:00 pm on weekends & holidays (Hawaii Standard Time). You will need a valid email address in order to create an online account.

Important Information:

- When you file, you must provide your social security number.
- If you are not a U.S. citizen, you should have your alien registration number available.
- You will need to provide information for all of your employers in the past 18 months, such as the employer's name, address, zip code, phone number, dates of employment, and reason for separation. Ex-military servicepersons should have their DD214 (member 4) available. Former federal employees should have their Standard Form 8, Standard Form 50, or pay stubs available.
- File your claim promptly. Your claim will begin only from the week that you file with the Unemployment Insurance Office.
- If benefits are payable, you must receive your payments by direct deposit. You must provide your account type (savings or checking), financial institution routing number, and your account number.

Unemployment Insurance Offices:

Honolulu Claims Office	586-8970	dlir.ui.oahu@hawaii.gov
Waipahu Claims Office	586-8970	dlir.ui.oahu@hawaii.gov
Hilo Claims Office	974-4086	dlir.ui.hilo@hawaii.gov
Kona Claims Office	322-4822	dlir.ui.kona@hawaii.gov
Maui Claims Office	984-8400	dlir.ui.maui@hawaii.gov
Kauai Claims Office	274-3043	dlir.ui.kauai@hawaii.gov
Liable Interstate Unit.....	(808) 586-8970	dlir.ui.oahu@hawaii.gov

This notice provides general background information on Hawaii Unemployment Insurance laws and is not intended to serve as a substitute for legal counsel. For specific legal advice on individual situations, please consult an attorney.

Leonard Hoshijo, Acting Director
Department of Labor and Industrial Relations

*You may satisfy Hawaii labor Laws' posting requirements by posting our official labor law poster. For more information: <http://hawaii.gov/labor/official-labor-law-poster>